Dallas Baptist University Writing Center

Why Are We Here?
The mission of Dallas Baptist University is to train servant leaders. Therefore, the goal of the Writing Center is to assist students in improving their written communication skills in order to enhance their overall leadership capacity.

What Do We Do?
We want each client to become confident with his or her own writing ability. In that spirit, all DBU students may bring any writing assignment to the UWC for a personal consultation. We seek to assist the author in building writing skills by
• brainstorming with the author regarding topics,
• strategizing flow and organization,
• assessing grammar needs,
• helping with formatting,
• providing students with a variety of resources for applying the correct words, structure, and format for their essays.

How Can We Help You?
To benefit you, the UWC limits their involvement in your original work, so your work is still entirely yours.
• Consultants share proofreading and editing tips for clients to apply.
• Consultants look at grammar for two pages or less to point out grammar trends and patterns clients can improve.
• Clients alone will make changes on their papers.
• Content and vocabulary must be contributed by the client.

When Can I Visit?
Monday - Thursday: 9am-8pm
Friday: 9am-5pm
Full-Service Saturdays: 9am-1pm
(Sept. 6, Oct. 11, and Nov. 8)
Closed:
Weekdays 12-1pm for lunch
Mon. and Wed. 10-11am for chapel

Where Do I Go?
We are in the basement of the Learning Center in Room 001
(near the elevator)
**How Can I Make the Most of My Visit?**

- **Make appointments** at least the day before to guarantee availability. Walk-ins are also welcome, but will be helped on a first-come, first-served basis.
- **Bring** the professor’s directions, and whatever work you have accomplished on your assignment.
- **Consider** the writing consultant’s words as *advice*, not authority.
- **Stay involved** with the consultant. Asking for clarification and further explanation will ensure a better understanding.
- **Allow time!** Clients should visit early in the writing process to allow time for revision.

**Who Is Here to Help?**

Our writing consultants are very well trained. They are DBU students or graduates who experience and understand the pressures you face to successfully complete a semester. Additionally, they meet strict qualifications, such as strong academic standing, good leadership abilities, and effective communication skills.

**Writing Center Staff**

- **Director:** Kā Riley
- **Student Coordinator:** Caitlin Perry
- **Writing Consultants:**
  - Caitlin Mims
  - Carilee Fore
  - Jenna Lawrence
  - Hayley Briggs
  - Ben Jones
  - John Brock

**Contact Us**

214.333.5474  
www.dbu.edu/uwc  
writingcenter@dbu.edu

*Online students, please email us in advance. Be sure to allow three business days for a response.*

*WIMBA appointments are available as well.*

**Find us on Facebook & Twitter**

www.facebook.com/DBUWritingCenter  
www.twitter.com/DBU_UWC