

# Admission Information

## Thank you for your interest in Dallas Baptist University!

We welcome applications from any individual seeking a Christ-centered education with high academic standards.

In addition to the genuine motivation for study, the applicant's maturity, integrity, and attitude are all taken into consideration by the Office of Undergraduate Admissions. The University's desire is for students to come to DBU for an education and not just for a degree.

The University reserves the right to restrict or deny admission to any applicant who is not considered to be an appropriate admissions candidate as determined by the University. These admissions decisions will be made in a manner consistent with state and federal non-discrimination laws. **Please refer to the current Undergraduate Catalog at [www.dbu.edu/catalog](http://www.dbu.edu/catalog) for additional details and information.**

## Application Instructions

This application is only for U.S. citizens and Permanent Resident Aliens. Send completed and signed application to:

Office of Undergraduate Admissions  
Dallas Baptist University  
3000 Mountain Creek Parkway  
Dallas, Texas 75211-9299.

For more information, call the Office of Undergraduate Admissions at (214) 333-5360, metro (972) 445-5300, or toll free (800) 460-1DBU or e-mail [admiss@dbu.edu](mailto:admiss@dbu.edu).

International students (except for Permanent Resident Aliens) should **not** complete this application. Contact the International Office at 214-333-5427 for an International Student Admission Application.

**YOU SHOULD MAKE PHOTOCOPIES OF ANY DOCUMENT YOU  
SUBMIT AS PART OF YOUR APPLICATION.**

## Freshman Applicants

All applicants who have not attended a post-secondary school must submit a completed application for admission and the following:

1. High School Completion Record:
  - A) An official high school transcript (including a class rank and GPA). A final official high school transcript will be required upon graduation.  
or
  - B) Satisfactory completion of the G.E.D.
2. Typewritten essay (250 words) describing why the applicant would like to attend DBU.
3. Official ACT or SAT test score.
4. A \$25.00 non-refundable application fee.

## Transfer and College of Adult Education Applicants

All applicants who have enrolled in any post-secondary institution, even if no credit was received, must submit a completed application for admission and the following:

1. Official copies of transcripts from all colleges in which the student has enrolled. These must be submitted before a final admission evaluation can be made.
2. Typewritten essay (250 words) describing why the applicant would like to attend DBU.
3. Transfer students with fewer than 60 transferable credit hours and College of Adult Education students with fewer than 30 transferable credit hours must submit a final official high school transcript or G.E.D. and an official ACT or SAT score.
4. A \$25.00 non-refundable application fee.

## Returning DBU Students

All former DBU students wishing to return to DBU who have not attended for one full calendar year must submit a completed application for admission and official copies of transcripts from all colleges in which the student has enrolled since DBU. These must be submitted before a final admission evaluation can be made.

The \$25 application fee and typewritten essay are not required if previously submitted.

Students whose last enrollment at DBU was more than five years ago must submit a completed application for admission. In addition, the same documents that are required for transfer and College of Adult Education applicants, as listed in the previous column, must also be submitted, along with the \$25 application fee.

For specific admission criteria, log on to [www.dbu.edu/admissions/undergrad\\_ad.asp](http://www.dbu.edu/admissions/undergrad_ad.asp)

### International Applicants

For an International Student Admission Application, contact:

The International Office  
Dallas Baptist University  
3000 Mountain Creek Parkway  
Dallas, TX 75211-9299  
Phone: (214) 333-5427  
Fax: (214) 333-5409  
E-mail: [globalinfo@dbu.edu](mailto:globalinfo@dbu.edu)

### Statement of Non-Discrimination

Dallas Baptist University complies with all applicable federal and state nondiscrimination laws and does not engage in unlawful discrimination on the basis of age, gender, disability, veteran status, race, color or national origin in any employment practice, admissions, education program, or educational activity. Under federal and state law, the University may discriminate on the basis of religion in order to fulfill its purposes.

**Trust in the Lord with all your heart and lean not on your own understanding;  
in all your ways acknowledge Him, and He will direct your paths.**

**Proverbs 3:5-6**



## Anticipated Enrollment Information

Have you ever previously enrolled at Dallas Baptist University?  Yes  No

If yes, give the semester and year you were last enrolled

\_\_\_\_\_ semester \_\_\_\_\_ year

Semester/Year you plan to enroll:  Fall  Winter  Spring  Summer \_\_\_\_\_ year

**Traditional Student Degrees and Majors** (Applies to students not enrolled through the College of Adult Education.)

### DEGREES

BACHELOR OF ARTS  BACHELOR OF BUSINESS ADMINISTRATION  BACHELOR OF MUSIC  BACHELOR OF SCIENCE

### MAJORS

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Accounting  | <input type="checkbox"/> Finance   | <input type="checkbox"/> Mathematics  |
| <input type="checkbox"/> Art   | <input type="checkbox"/> General Studies   | <input type="checkbox"/> Mathematics/Grades 8-12 Teacher Certification      |
| <input type="checkbox"/> Biblical Studies  | <input type="checkbox"/> History   | <input type="checkbox"/> Music  |
| <input type="checkbox"/> Biology   | <input type="checkbox"/> History/Grades 8-12 Teacher Certification   | <input type="checkbox"/> Music/Choral Music All-Level Teacher Certification |
| <input type="checkbox"/> Biology/Life Science 8-12 Teacher Cert.                         | <input type="checkbox"/> Interdisciplinary Academic/Early Childhood-Grade 4 Teacher Certification                  | <input type="checkbox"/> Music Business                                     |
| <input type="checkbox"/> Choral Music  | <input type="checkbox"/> Interdisciplinary Academic/English Language Arts/Reading Grades 4-8 Teacher Certification | <input type="checkbox"/> Music Performance                                  |
| <input type="checkbox"/> Christian Studies   | <input type="checkbox"/> Interdisciplinary Academic/Mathematics Grades 4-8 Teacher Certification                   | <input type="checkbox"/> Music Theory/Composition                           |
| <input type="checkbox"/> Church Music  | <input type="checkbox"/> Interdisciplinary Academic/Science Grades 4-8 Teacher Certification                       | <input type="checkbox"/> Natural Sciences                                   |
| <input type="checkbox"/> Communication   | <input type="checkbox"/> Interdisciplinary Academic/Science Grades 4-8 Teacher Certification                       | <input type="checkbox"/> Natural Sciences/Grades 8-12 Teacher Certification |
| <input type="checkbox"/> Computer Information Science                                    | <input type="checkbox"/> Kinesiology/All-Level Teacher Certification   | <input type="checkbox"/> Philosophy   |
| <input type="checkbox"/> Computer Science  | <input type="checkbox"/> Management  | <input type="checkbox"/> Political Science                                  |
| <input type="checkbox"/> Computer Science/Grades 8-12 Teacher Certification              | <input type="checkbox"/> Management Information Systems  | <input type="checkbox"/> Psychology   |
| <input type="checkbox"/> Criminal Justice  | <input type="checkbox"/> Marketing   | <input type="checkbox"/> Sociology  |
| <input type="checkbox"/> English   |  |   |
| <input type="checkbox"/> English/Language Arts/Reading Grades 8-12 Teacher Certification |  |   |

### College of Adult Education Degrees and Majors:

- |   |   |  |
|---|---|--|
| <input type="radio"/> BACHELOR OF ARTS AND SCIENCES   | <input type="radio"/> BACHELOR OF BUSINESS STUDIES      | <input type="radio"/> BACHELOR OF ARTS             |
| <input type="checkbox"/> Art                          | <input type="checkbox"/> Accounting                     | <input type="checkbox"/> Interdisciplinary Studies |
| <input type="checkbox"/> Christian Ministries         | <input type="checkbox"/> Business Administration        |  |
| <input type="checkbox"/> Communication                | <input type="checkbox"/> Finance                        | <input type="radio"/> BACHELOR OF SCIENCE          |
| <input type="checkbox"/> Computer Information Science | <input type="checkbox"/> Management                     | <input type="checkbox"/> Interdisciplinary Studies |
| <input type="checkbox"/> Criminal Justice             | <input type="checkbox"/> Management Information Systems |  |
| <input type="checkbox"/> Health Care Management       | <input type="checkbox"/> Marketing                      |  |
| <input type="checkbox"/> Interdisciplinary Studies    |   |  |
| <input type="checkbox"/> Psychology                   |   |  |
| <input type="checkbox"/> Sociology                    |   |  |

Special certification(s) you may be seeking, if applicable: \_\_\_\_\_

## Institutional Research

To what other colleges/universities have you applied?

What influenced you to apply to DBU? (check all that apply)

Please give name of individual(s) or group

- |  |   |   |       |
|--|---|---|-------|
| <input type="checkbox"/> Advertisements              | <input type="checkbox"/> DBU Outreach       | <input type="checkbox"/> Minister                 | _____ |
| <input type="checkbox"/> Athletics                   | <input type="checkbox"/> Ministry           | <input type="checkbox"/> Mission of DBU           | _____ |
| <input type="checkbox"/> DBU Admissions Counselor    | <input type="checkbox"/> DBU Web Site       | <input type="checkbox"/> Promotional Publications | _____ |
| <input type="checkbox"/> DBU Alumni                  | <input type="checkbox"/> Friend             | <input type="checkbox"/> Relative                 | _____ |
| <input type="checkbox"/> DBU Faculty/Staff           | <input type="checkbox"/> Guidance Counselor | <input type="checkbox"/> Reputation               | _____ |
| <input type="checkbox"/> DBU Music/Performance Group | <input type="checkbox"/> Internet           | <input type="checkbox"/> Size                     | _____ |
|  | <input type="checkbox"/> Location           | <input type="checkbox"/> Other (please specify)   | _____ |

Have you ever visited the DBU campus?  Yes  No If yes, when? \_\_\_\_\_

## Professional Employment Information

Are you currently employed?  Yes, full time  Yes, part time  No

Employer \_\_\_\_\_

Department \_\_\_\_\_ Title \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ County \_\_\_\_\_

Work Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Occupation \_\_\_\_\_  
Area code

Does your employer offer a tuition assistance plan?  Yes  No  Not sure

## Academic Information

High school you attended \_\_\_\_\_ Graduation date \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_

City

State

ZIP

County

What type of school?  Public  Private  Home

Rank in class (if known) \_\_\_\_\_ out of \_\_\_\_\_ students High school GPA \_\_\_\_\_ on a scale of \_\_\_\_\_

If you did not graduate from high school, have you passed the G.E.D.?  Yes  No Date awarded \_\_\_ / \_\_\_ / \_\_\_

## Previous College Information

List below all colleges or universities in which you have been officially enrolled. Include dates of attendance and degrees (if any) with dates awarded. **Failure to list all schools attended will be considered an intentional omission and lead to denied admission or forced withdrawal.** An official transcript from each school listed, other than DBU, must be submitted. Former DBU students who previously submitted official transcripts from other schools need not resubmit those transcripts unless the last enrollment at DBU was more than five years ago. Official transcripts, once submitted, are the property of the University and cannot be returned.

| College or University | City | State | Credits | GPA | Major | Degree and Date awarded/expected | Date(s) of attendance (month/year) |
|-----------------------|------|-------|---------|-----|-------|----------------------------------|------------------------------------|
|-----------------------|------|-------|---------|-----|-------|----------------------------------|------------------------------------|

|       |       |       |       |       |       |       |       |
|-------|-------|-------|-------|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |

Are you still eligible to return to the last school you attended?  Yes  No

If not, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is your approximate cumulative grade point average in all college course work, if applicable?

\_\_\_\_\_ on a scale of \_\_\_\_\_

## ACT/SAT Scores

Did you take the ACT?  Yes  No If yes, when? \_\_\_\_\_ / \_\_\_\_\_  
month year

Have you sent scores to DBU?  Yes  No

Score: English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science Reasoning \_\_\_\_\_ Composite \_\_\_\_\_  
English/Writing Score \_\_\_\_\_

Did you take the SAT?  Yes  No If yes, when? \_\_\_\_\_ / \_\_\_\_\_  
month year

Have you sent scores to DBU?  Yes  No

Verbal Score \_\_\_\_\_ Math Score \_\_\_\_\_ Writing Score \_\_\_\_\_ Cumulative Score \_\_\_\_\_

## Academic Honors/Extracurricular Activities

Please check or list any academic honors you have received, or school/community/church related activities in which you participated during high school/college, as appropriate.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Baseball          | <input type="checkbox"/> Football                                   | <input type="checkbox"/> Drama                            |
| <input type="checkbox"/> Cross Country     | <input type="checkbox"/> Basketball                                 | <input type="checkbox"/> Choir                            |
| <input type="checkbox"/> Intramural Sports | <input type="checkbox"/> Band                                       | <input type="checkbox"/> Fellowship of Christian Athletes |
| <input type="checkbox"/> Soccer            | <input type="checkbox"/> Baptist Student Ministry                   | <input type="checkbox"/> Community/Volunteer Service      |
| <input type="checkbox"/> Track             | <input type="checkbox"/> Bible Studies                              | <input type="checkbox"/> Student Government               |
| <input type="checkbox"/> Volleyball        | <input type="checkbox"/> Cheerleading/Drill Team                    | <input type="checkbox"/> Yearbook                         |
| <input type="checkbox"/> Golf              | <input type="checkbox"/> Ministry Teams ( <i>type of ministry</i> ) | <input type="checkbox"/> Others                           |
| <input type="checkbox"/> Tennis            | _____   | _____   |
|  | _____   | _____   |

In which of these extracurricular activities would you like to participate while at DBU? This will give us permission to release your name and address to these organizations:

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Athletic Spirit Program  | <input type="checkbox"/> Clubs/Organizations       | <input type="checkbox"/> Student Activities/Student Life | <input type="checkbox"/> Summer Missions |
| <input type="checkbox"/> Campus Ministries  | <input type="checkbox"/> Intramural Sports/RecLife | <input type="checkbox"/> Student Government              |  |
| <input type="checkbox"/> Intercollegiate Athletics: Sport(s) _____                                |  |  |  |
| Have you had contact with the coach(es)? <input type="checkbox"/> Yes <input type="checkbox"/> No |  |  |  |
| If yes, with whom? _____  |  |  |  |
| <input type="checkbox"/> Music and Performance Groups   |  |  |  |
| <i>(Chorale, Chamber Singers, Consort Singers, Handbells, and Glowing Heart)</i>                  |  |  |  |
| Have you auditioned? <input type="checkbox"/> Yes <input type="checkbox"/> No                     |  |  |  |

## Family Contact Information

Please complete family contact information as either a dependent student or as a married/"non-dependent" student.

### Dependent Students Only

Father's or Mother's Information  Father  Mother  Legal Guardian

Mr.  Dr.  Mrs.  Ms. \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

City State ZIP County

Occupation \_\_\_\_\_ Company/Organization \_\_\_\_\_

Day Phone \_\_\_\_\_

Area code

Younger Siblings: \_\_\_\_\_ Year of High School Graduation: \_\_\_\_\_

\_\_\_\_\_ Year of High School Graduation: \_\_\_\_\_

Did your father/mother attend a college or university?  Yes  No If yes, when and where? \_\_\_\_\_

### Married/"Non-Dependent" Students Only

Relation:  Spouse  Sister  Brother  Other Relative \_\_\_\_\_  Friend

Mr.  Dr.  Mrs.  Ms.  Miss \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

City State ZIP County

Home phone \_\_\_\_\_ Other phone \_\_\_\_\_

Area code Area code

Younger Siblings: \_\_\_\_\_ Year of High School Graduation: \_\_\_\_\_

\_\_\_\_\_ Year of High School Graduation: \_\_\_\_\_

## Patriot Referral Information

Please list friends or siblings whom you believe would appreciate learning about DBU. Be sure to include their names, addresses, phone numbers, and years of high school graduation. Please feel free to include additional information on a separate page or go to [www.dbu.edu/wewantpatriots](http://www.dbu.edu/wewantpatriots).

Referral #1 \_\_\_\_\_  
First Name Last Name

Mailing Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

E-mail Address \_\_\_\_\_

Referral #3 \_\_\_\_\_  
First Name Last Name

Mailing Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

E-mail Address \_\_\_\_\_

Referral #2 \_\_\_\_\_  
First Name Last Name

Mailing Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

E-mail Address \_\_\_\_\_

Referral #4 \_\_\_\_\_  
First Name Last Name

Mailing Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

E-mail Address \_\_\_\_\_

## Denomination/Church Information

Religious affiliation:  Baptist  Other \_\_\_\_\_

Please give the name and location of the church you attend: \_\_\_\_\_

## Additional Information

Have you ever been suspended or dismissed from any college or university?  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of violating any laws, other than minor traffic violations, or are there currently any outstanding warrants for your arrest?  Yes  No

If yes, please explain in detail: \_\_\_\_\_

\_\_\_\_\_

Were you ever admonished, reprimanded, censured, put on probation, dropped, suspended, or expelled by any school, college, graduate school or professional school for academic or disciplinary reasons, or were you allowed to withdraw in order to avoid academic or disciplinary action?  Yes  No

If yes, provide a detailed explanation of each instance: \_\_\_\_\_

\_\_\_\_\_

**If you accept an offer of admission from the University, you agree to immediately apprise the University of any future conviction(s) for the duration of your enrollment as a DBU student.**

**Please attach a typewritten essay (250 words), authored by you, explaining to the Office of Undergraduate Admissions why you would like to attend DBU. Be sure to include your name and social security number on the essay. (YOUR APPLICATION IS NOT COMPLETE WITHOUT THE ESSAY.)**

In making application, I am aware of the requirements and regulations of Dallas Baptist University as stated in the current DBU Undergraduate Catalog, and I agree to abide by them. I also affirm that all information requested on this application is complete and accurate. I further understand that an omission or misrepresentation of facts on this application can result in my immediate dismissal from the University. I understand that items submitted as part of my application are non-returnable, including the application fee.

Moreover, if I accept an offer of admission, I hereby authorize Dallas Baptist University to print or publish any photograph or reproduced likeness of me (with or without specifically listing my name) in any advertisement or publication regarding DBU. I release DBU from any liability for printing or publishing a photograph or reproduced likeness of me, and I understand that this authorization can only be revoked in writing with a countersignature by an authorized DBU representative.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*In accordance with federal law, Dallas Baptist University prepares an annual security report that is available upon request to the Campus Security Department. The report contains information about the Campus Security Department, how to report and respond to criminal activity, and statistical information regarding campus crimes, if any.*