User Account Setup/Renewal

Creating Your Account From Home

Open an internet browser (Internet Explorer or Mozilla Firefox) and type webreg.dbu.edu in the address bar. Click on Students on the right-hand side.

At this point, you will need to click on Account Access Setup on the left-hand side.

On the following screen, enter your Last Name and enter either your SSN or your DBU ID# (not both). Your DBU ID# can be found on your DBU Picture ID Card as noted in the image below. Once entered, click Submit to continue.

On the next screen, enter your Security Code and select the appropriate Date of Birth (DOB) from the list. Your Security Code can be found on your DBU Picture ID Card as noted in the image below. If your DOB is not listed, please select “Not Listed”. Click Submit to continue.
The next screen will give you your User ID and allow you to create a new Password. Remember your User ID because you will need to use this to log into the computers. Create a Password with letters and at least two numbers with the length between 6 and 9 characters.

Once entered click **Submit** to continue.

From there you will be taken to the policies screen. Read over the Academic Lab Computer Usage Policies and check the box to accept the policies. Click **Submit** to continue.

After completing this process, your account will be enabled. You may click on Log In and it will bring you to the WebAdvisor for Students page. At this point, you may choose to log in to any of the options listed.

If you have any problems or questions, call Support at 214-333-5500.